



**Texas Department of Health**  
**Bureau of HIV and STD Prevention**  
**Memorandum**

**To:** State Services Contractors

**From:** Felipe Rocha, Acting Director  
HIV/STD Health Resources Division

**Date:** April 4, 2003

**Subject:** Revision to Fiscal Year 2004 Renewal Application for HIV Health and Social Services (State Services)

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The Texas Department of Health hereby amends the Renewal Application for HIV Health and Social Services (State Services) as follows:

The Texas Department of Health reserves the right, where allowed by legal authority, to redirect funds in the event of unanticipated financial shortfalls. The Texas Department of Health will monitor contractors' expenditures on a quarterly basis. If expenditures are below that projected in contractors' total contract amount as shown, contractors' budgets may be subject to a decrease for the remainder of the contract term. Vacant positions existing after ninety (90) days may result in a decrease in funds.

If you have questions concerning the Renewal Application process or your amount of funding, please contact your Field Operations Consultant at 512/490-2520.